

UVA School of Medicine
Mulholland Society Goals and Objectives



"Curriculum, Context, and Connections"
2008-2009

Mulholland Planning Meeting: Curriculum, Context, and Connections

For the 2008-2009 Academic Year

April 27th, 2008

Introduction: Since its inception in the summer of 1867, the Mulholland Society has served as the UVa School of Medicine's coherent student voice. Collectively, the organization's goals are two-fold. First, the Society looks outward, endeavoring to promote the various interests and concerns of all medical students to the faculty and staff of the health system and the University and Charlottesville community at large. Second, the Society looks inward, seeking to provide an outlet for the academic, social, athletic, and personal interests.

The following is the proclamation of the Mulholland Society's goals and objectives for the coming academic year. We opening advertise these objectives as a way of making Mulholland's actions transparent, seeking accountability from those who elected us, and as a way to generate discussion and feedback for future direction. Please feel free to contact Jason Franasiak (jmf2q@virginia.edu) or each individual Mulholland officer with questions or suggestions. Thank you for this opportunity and your time.

I. Overarching Mulholland Society Goals for 2008-2009

- a. Curriculum – As we approach the coming year some major changes in the medical curriculum are on the horizon. We have a new medical education building being constructed which is projected to engage students in much more hands on and group learning. Major changes continue to be made to the first and second year curriculums as attempts are made to engage students in clinical activities at earlier points in the education. Our third and fourth year clerkships will need to adjust and adapt to the expansion of fellow medical education program expansion across the state. Given these and many other concerns relevant to the student body regarding the medical curriculum, the Mulholland Society resolves to:
 - i. Focus on improving the third and fourth year elective/selective process. Action points include:
 1. Improving the 4th year elective scheduling process (allow add/drop through Oasis).
 2. Participating in active discussion during Curriculum Committee and the Principles of Medicine Committee meeting by ensuring student representation at every meeting.
 3. Continuing to solicit student feedback from the clerkships via the SMEC representatives.
 4. Focusing on the discussion of new clerkship sites for 3rd and 4th year students to ensure quality of education is not sacrificed.
 5. Continue to advocate for more parking passes for students on clerkships.

ii. Continue to have and active student voice in the discussion of the new medical education building.

Specific points include:

1. Actively soliciting student input into the new Med Ed building by keeping the general student body informed of plans and progress.

2. Ensuring student input is solicited for student-only space (namely the new Mulholland lounge and other study areas).

iii. Encourage continuation and expansion of student affairs sponsored sessions for the residency application process.

iv. Continue to maintain the students' disapproval of issues regarding increasing class size. Participate actively in discussion and provide reasoning for the student position (namely, decreased quality of education given lack of resources).

v. Contact the Education Task Force leadership and ensure there is a Mulholland representative on the committee.

vi. Facilitate communication between administration and students to increase the transparency of curriculum (committee changes, year-to-year changes, etc.).

b. Context – We recognize the importance of understanding how we as medical students function within the school of medicine and how the school of medicine in turn functions within the University of Virginia as a whole. As the medical school undergoes large changes it will be important to place a large emphasis on defining how Mulholland entities interact with one another and with the rest of the University. To that end, the Mulholland Society resolves to:

i. Take a proactive role in welcoming the new Dean of the SOM and orienting him/her to medical student issues. This will be done by:

1. Reinstating Dean's dinners.

2. Discussing this document with them and pointing out specific areas where the Dean's office can be integrally involved in advocating on the students' behalf.

ii. Revision of Mulholland and SMEC constitution. As these documents are our open proclamation of who we are and what we do, we must ensure that the documents are up to date and explicitly state everything that we wish them to.

iii. Continue to define and publicize SMEC and its roles. As noted above, curriculum will continue to be an issue at the forefront of Mulholland policies this year and we must utilize SMEC as our collective voice to the administration.

iv. Redesign and reenergize officer transitions. They must become more organized, more thorough, and started earlier.

v. Increase the transparency of Mulholland society as a whole. This will be done by:

1. Releasing this document to the general student body.

2. Standardizing and making known the process of Mulholland budget formation and fund appropriations.

3. Regularly updating the general student body on Mulholland projects and advocacy issues and soliciting feedback.

vi. Revitalize the Mulholland information on the webpage.

c. Connections – As the University and surrounding community continue to make connections and grow more intertwined, the Mulholland Society seeks to increase interactions within the healthcare system, the University, and the Charlottesville community as a whole. To that end, the Mulholland Society resolves to:

i. Engage more actively in the community. This will be accomplished by:

1. Creating a program for other volunteering in the hospital.

2. Collaboration with other organizations that organize community service projects in order to publicize community service options to medical students via e-mail notifications and the Mulholland webpage.

ii. Support and expand the Aid to Medical Students (ATMS) organization as a resource for students in need of support due to alcohol or substance abuse.

iii. Re-organize the Big Siblings program which will include the formation of a student committee to be chaired by the Mulholland Vice-President.

iv. Encourage more student involvement in the Mulholland Society from non-elected members of the student body by soliciting their participation on various Mulholland committees.

v. Increase student body awareness of growing recognition in medicine of the importance of health care disparities (SES, racial/ethnic, sexual minorities) by supporting club programming with Mulholland funds and publicity.

vi. Ensure that the UVa Honor Code is taken by all incoming students and the importance of this tradition is stressed.

II. Mulholland Officer Goals 2008-2009

a. **Resolution Overview:** The Mulholland Society as a whole put forth the overarching goals above based on student feedback, administration guidance, and perceived overarching themes affecting the medical school. Subsequently, each individual officer has resolved to accomplish the following in an effort to further Mulholland's main objectives in their own specific offices.

b. President (Jason Fransiak)

i. Mulholland Organization

1. Will chair and write an agenda for Mulholland Society Meetings once a month in order to keep meetings concise and efficient.
2. Will send out school-wide update e-mails four times throughout the year and keep meeting minutes posted to the webpage in order to keep the student body informed of Mulholland activities.
3. Create and execute new standards for officer transition to facilitate the effective transfer of information from officers one year to the next.
 - a. Provide each officer with an officer binder in which all relevant information should be kept.
 - b. Enforce a timeline for updating binder and transitioning officers.

ii. Mulholland Representation

1. Be responsible for appointing student representatives to all committees for which faculty and administrators request student representation.
2. Serve on the Curriculum Committee and keep the Mulholland Society and the student body informed of relevant updates.
3. Serve Student Medical Education Committee and keep the Mulholland Society and the student body informed of relevant updates.
4. Serve on the Principles of Medicine Committee and keep the Mulholland Society and the student body informed of relevant updates.
5. Co-chair Orientation for the incoming first years and keep the Mulholland Society and the student body informed of relevant updates.
6. Serve as the primary representative for the medical school to President Casteen and the Dean of the medical school as well as the rest of the UVA campus.

iii. Mulholland Documentation

1. Form a committee to revise and present the Mulholland constitution for re-ratification in order to further promote Mulholland organization and transparency.
2. Work with the Mulholland officers to complete the Special Organization Status of Mulholland Society for the UVa Student Affairs Office.

c. Vice Presidents (Lisa Herrmann and Jason Woods)

i. Student Activities and Mulholland Clubs

1. Organize student activities fair during orientation and create the SA handout in order to promote student clubs to the incoming class of students.
2. Allocating funds in the fall and spring for student organizations.

- a. Work to create a merit based system of allocating funds in order to better serve the Mulholland clubs.
 - b. Create a database of previous allocations and amount ultimately used in order to facilitate the allocation process.
 - c. Create Allocation Committee consisting of Vice-President (chair) and student representatives at large in order to increase input in the allocation process.
3. Maintain and update the club officer contacts and serve as liaison to these officers.
- ii. Medical School Programming
1. Assist with planning and execution of orientation programming.
 2. Manage the Mentor Families (Big Siblings Program). Will endeavor to revitalize and reorganize current structure keeping in mind previous efforts and shortcomings during the planning process.
 - a. Seek student input by creating a Big Sibs Program Committee consisting of the Mulholland Vice-President (chair), the social chairs from each class, and several student representatives at large from each class.
 - b. Plan to solicit volunteer participation in order to increase participation in the program.
 3. Work towards promoting more interaction between medical students and the faculty and school administration.
 - a. Organize the various “Meet the Faculty” luncheons at least 3 times per semester.
 - b. Organize the “Dinner with the Dean” events.
 - c. More community service events within the Health System (coordinate with Community Service Representative - Deana).
 4. Foster additional connections between the medical school and the other health science schools at UVA
- iii. Curriculum
1. Encourage continued discussion with the curriculum committee about the changing needs of the curriculum due to the class size increase, new medical education building, and the need to stay competitive with other top medical schools.
 2. Work with the Student Medical Education Committee (SMEC) to enable continued improvement of the medical education experience at UVA.
- d. Treasurer (Emily Binns)
- i. Mulholland Budget Management
 1. Create a more clearly organized and defined budget for the 2008-2009 year and future years by formulating two concurrent budgets.

- a. One budget will be the overall Mulholland budget as has been created in past year.
 - b. A second budget will include all social activities with separate budgets for alcohol purchases in order to better track available funds for social events specifically.
 - c. Regularly update Mulholland officers on their available budget.
2. Manage the private Wachovia Account and keep the Mulholland Society informed of its activity.

ii. Mulholland Club Budgets

1. Organize reimbursements for anyone who submits an original itemized receipt and was allocated money according to the budget.
2. Create a mechanism for giving Mulholland club leadership methods of obtaining funding beyond what Mulholland is able to allot if needed.

e. **Community Service Chair (Deana Hadley)**

i. Community Service Awareness

1. Create and send a letter is sent to all incoming first years with a list and explanation of community service opportunities offered through the med school as well as through the community.
2. Collect information about the current programs available, identifying the contact persons for each program, and make a flier.
3. Maintain an up-to-date database of community service activities on the Mulholland website and utilize the Mulholland bulletin board in Jordan Hall to advertise upcoming service activities.
4. E-mail monthly service updates to the medical students publicizing service opportunities and acknowledging outstanding service commitment by individuals in the SOM.

ii. Specific Community Service Programming

1. Seek to increase the number of students involved with the orientation community service activity.
 - a. Plan event later in the day and open it to all med students.
 - b. Work with Tina at Camp Holiday Trials (CHT) about getting a bigger project for us to work on.
 - c. Habitat for Humanity – build a house?
2. Organize a minimum of three school-wide service projects (including students, faculty, and families) each semester. This entails publicizing and gathering materials (i.e. gardening tools, paint, water) for the projects.

3. Continue to organize the successful Medical School 5K – work with new first year community service officer.
4. Communicate with Dela Alexander and Darci Lieb in order to ensure that Mulholland community service programming complements, not competes with, the SIM program.

iii. Community Service Administrative duties

1. Oversee money allocated specifically for community service events.
 - a. Ensure this line item is in Mulholland budget.
 - b. The money will be available to student organizations in the medical school for their individual projects.
 - c. Send out the application form; select a committee to distribute the money; and collecting receipts from the organizations once the money has been spent.
2. Dean Garson previously organized a Health Sciences Center wide Community Service Committee consisting of faculty, staff, health care workers, and students. See if this committee is still in existence. If so, regularly attend meetings and report back to the Mulholland Society.

f. Web Designers (Travis Moss and Michael Perry)

i. Reorganization of Mulholland webpage

1. Work closely with Ray Nedzel (RAN2N@virginia.edu) to give student input to changes.
2. Serve on the webpage development advisory committee.
3. Work to set-up a standing, self-contained elections website that can be used from year to year with minimal alterations.

ii. Attend monthly Mulholland meetings and post the minutes from the Mulholland Secretary on the web.

iii. Assist in the upkeep and maintenance of the Mulholland Society's webpage and all associated student groups' pages.

iv. Set up and run elections that occur twice a year (once in the early spring and another time in the fall for the incoming first year class).

g. Social Chairs (Sunhee Park and Britt Savage)

i. Social Chair Administrative Tasks

1. Working to involve all years in some events and endeavor to include collaborations with other graduate schools.
2. Have more events not focused on alcohol, involve ATMS, and have set sober contact people at events with alcohol
3. Work to better organize the social chair position.

- a. Documentation of activities, funding, dates, planning, and maintaining orderly and meticulous social chair "bible."
- b. Update following every event within the week following the event.

4. Delegate the organizing of the Hedonists article.

ii. Specific Social Events

1. Spring Foxfield event.

2. Orientation: Includes two weeks of activities and usually a lot of help from your friends and classmates. Parties, Monticello trips, Pool, Bowling, Tubing, sending a load of emails, being really nice, etc.

3. Alumni Tailgate

- a. Alumni Organization gets the food and the Mulholland Society is responsible for attendance and beverages. Work closely with the Alumni Rep to organize this.

4. Halloween Party: This is typically the first year social chair's responsibility, but we help out.

5. Semi-Formal: This involves getting an affordable location, decorations, beverages, desserts, and a DJ.

6. Formal. Same as Semi: location, decorations, etc.

7. Bonfire: Location, food, drinks, etc.

h. Lounge Manager (Justin Baynham)

i. Lounge Administration

1. Make reservations for individuals and student groups via a web-based calendar and calling maintenance when necessary.

2. Appropriate a significant portion of the yearly lounge budget for any fun extras to the lounge as seen fit by the Mulholland Society.

3. Examine Mulholland Lounge policies and revise them if needed.

- a. Extend usage to residents' short meetings, etc.

ii. Lounge Maintenance

1. Work to do "spring cleaning" in kitchen.

2. Work to get a new refrigerator for the kitchen, if appropriate.

3. Look into digital cable options.

i. Gym Manager (Ryan Reynolds)

i. Make sure the gym equipment is in good shape (clean, the bolts are tightened, and the equipment actually works).

ii. Address additional problems including lost or missing equipment, damaged equipment, periodically changing the combination on the door, keeping the combination secret, etc.

iii. Utilize the budget for the Gym Manager to address above.

j. Student Council Representative (Martin Burks)

i. Voice the interests and needs of the medical school, relay information to the medical school constituents, and participate in the policy-making that affects the University.

ii. Attend weekly Student Council Meetings and report at monthly Mulholland meetings.

k. AAMC OSR Representatives (Peter Volsky and Tian Li)

i. Represent the opinions of UVa medical students at a national level to the AAMC.

ii. Stay informed with current issues and initiative of the AAMC.

iii. Find out what other schools have been doing with their curriculum that could help shape new potential learning opportunities that our new med school building could provide.

iv. Help facilitate whatever Mulholland Society wants to accomplish by utilizing the OSR network.

v. Solicit nominations for Humanism Award (Jan 2009).

vi. Raise awareness of OSR as a resource for Mulholland & all students (monthly emails or new website announcements)

l. Electives Committee Representative (Keiko Greenburg)

i. Attend all electives committee meetings.

ii. Review student's elective forms and discuss proposed electives.

iii. Provide strong student viewpoint on Committee (all year).

iv. Support any SMEC efforts involving electives.

m. Medical Alumni Representative (Allison Moorman)

i. Attend all Medical Alumni Association (MAA) meetings.

ii. Help organize the White Coat Ceremony for the class of 2012.

iii. Help organize the MAA Homecoming tailgate.

iv. Help organize the MAA Match Day reception.

v. Organize class gift.

vi. Be active in discussion of future location of Alumni weekend (if moving from the Homestead)

vii. Create a list of programs the MAA could help organize/fund (i.e. the GHI and South Africa project, residency trail interview housing/contacts, etc.) and create a link off the Mulholland webpage with list of suggestions.

n. Student Medical Education Committee (SMEC) (Animesh Jain)

i. Organizational Goals

1. SMEC as an Organization: Clarify the role of SMEC as an organization at UVA School of medicine. Specifically, should SMEC be an organization under the purview of the Mulholland Society or should SMEC an independent body.

2. SMEC Constitution: Review, Edit and formally ratify the SMEC Constitution (draft written last year). Specific attention needs to be given to clarifying/defining the roles of each SMEC member.

ii. Pan-Curricular Objectives

1. Basic Science Curriculum: Utilize upperclass students to provide *detailed* feedback on basic science topics. The goal would be to determine which topics are covered well, which are covered in too much detail and which topics should be added. Possible mechanisms include:

- a. ~~Creating a small group of current 4th year students to work with basic science course directors and review lectures.~~
- b. Create a 4th year elective and allow students to sign up for the elective, spending 2 weeks working with course directors.

2. Physical Exam Skills: Continue to work with Dr. Corbett and Curriculum Committee on improving physical exam teaching during the basic science & clinical years.

3. Med Ed Building & Teaching Styles: work with curriculum committee and the Education Task Force on how to transition to the new Med Ed Building in 2010. What types of new teaching methods should we begin to implement? What about integrating simulation?

iii. Basic Science Curricular Objectives

1. Boards

- a. Board Prep: continue the Step 1 prep course, which was started this past year
- b. Future of Step 1: work with the curriculum committee on how UVA SoM should proceed when/if Step 1 is removed.

2. Course Timing: can the schedule of courses be changed to better improve educational objectives? For example, there has been discussion of changing the order of genetics and anatomy.

iv. Clinical Years Curricular Objectives

1. Electives/Selectives: improve the elective/selective scheduling process. Specific ideas include making the entire process electronic and removing the need for hard copies of forms, giving preference early in the year based on career preference.

2. Basic Science for Careers (BS4C): define the goals of the course; determine whether the course was effective in meeting those goals and how it could be improved. What is the best time for this course? Provide specific recommendations to the curriculum committee regarding the future of this course

3. DxRx: same goals as BS4C.

4. Clinical Connections: How could the course(s) help better prepare students for clinical practice?

5. OASIS Evaluations: get access to OASIS evaluations in a prompt manner for 3rd year clerkship representatives.

v. Third Year Representative (Armin)

1. Define SMEC's involvement with Dr. Wilson's Clinical Medicine Committee (end of May 2008)

2. Encourage 3 face-to-face meetings a year between each clerkship representative and clerkship director by the end of the clerkship year (March 2009)

3. Establish our role among our classmates so that they know who to contact with curricular issues (June 2008) - (this includes making ourselves present/approachable at each Clinical Connections breakfast)

4. Meet with all clerkship representatives as a group once a month

o. IRB Representative (Jennifer Carnahan and John Tumeh)

i. Ensure that medical students participating in research at UVa are aware of and participate in IRB training

ii. Ethics in medical research—possibly work with medical ethics club?