

Policy on the Use of Scented Products

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Contents:

Policy Statement

Who Should Know This Policy

Related Policies

Contact for Further Information

Policy Statement

Employees, both faculty and staff, should be aware that many patients and coworkers suffer when exposed to perfumes, after-shave, strongly scented hand lotions, and air fresheners. Employees should refrain from wearing strong scents, or from using plug-in or hanging air fresheners in the office. The burning of candles is prohibited by the Fire Code.

If a patient or fellow worker complains about a scent, a supervisor may ask the employee wearing the scent or using the air freshener to refrain from using the product in the work place in the future. The supervisor may refer any on-going problems with an individual's use of scents to their department chair/center director. If the situation continues, the department chair should contact the Dean/Vice President of the School of Medicine for guidance.

Who Should Know This Policy

Dean/Vice President

Department Chairs and Center Directors

All Supervisors

All School of Medicine Employees

Contact for Further Information

Department Administrator or Chair

Employee Council Representative