

## Standard Work for Continuous Infusion Transfer for the Interfacility Admission

Last updated: 06/25/18	Owner: Stephene Hertwig	Performed By: ICU RN, LIP, and HUC
Version: 5.0	Revised by: Stephene Hertwig	Trigger: Outside hospital admission
Scope (who?): Patients being admitted directly to the ICU from an outside facility		

#	Work Performed by:	Major Step	Details	Importance
1	<u>Accepting Service LIP</u>	<b>LIP accepts patient. If not ICU LIP, accepting service LIP notifies ICU LIP.</b>	Accepting LIP collaborates with outside facility on the acceptance of a patient.	Initiates cascade of preparation for the patients' arrival.
2	<u>Charge RN and primary bedside RN</u> , After notification of accepted patient	<b>Charge RN notifies bedside RN of patient assignment + Charge RN or HUC assigns patient a bed in unit manager.</b>	Charge RN determines bed assignment and notifies receiving RN.  <b>Bed assignment (NOT admission) is required for the pharmacy verification queue to be activated.</b>	Provide key information that will enable the receiving unit to prepare for the patient's arrival.
3	<u>Bedside RN</u> After receiving bed assignment	<b>Bedside RN calls transfer center to initiate report; confirms current continuous infusions, weight and access.</b>  <i>Transfer center #- 37156</i>	RN receives handoff. Confirms continuous infusions patient is receiving.  <b>Transfer center will either directly connect RN to OSH via phone or provide bedside RN with phone number.</b>	Provide key information that will enable the receiving unit to prepare for the patient's arrival.
4	<u>Bedside RN and LIP</u> After receiving OSH report	<b>Bedside RN confirms list of continuous infusions, patient weight and IV access with LIP and enters patient med weight into EPIC.</b>	Access chart via Unit Manager and enter patient med weight.	
5	<u>LIP</u>	<b>LIP places STAT orders for continuous infusions via EPIC Unit Manager.</b>  <b>*Order infusions separately- do not place signed and held orders*</b>	Patient transfer charts may be viewed in Unit Manager under "Incoming Patients".  LIP determines which continuous medications are appropriate and places orders in the EPIC MAR taking into consideration current IV access.	<b>*STAT orders ensure that the orders are populated into the top of the pharmacy's verification queue*</b>
6	<u>Bedside RN</u> Once orders are entered into EPIC MAR	<b>Bedside RN statuses infusions from Pharmacy via EPIC Unit Manager.</b>	Patient transfer charts may be viewed in Unit Manager under "Incoming Patients" Infusions statused through MAR.	
7	<u>Bedside RN</u> Immediately after continuous infusions arrive in ICU	<b>Bedside RN receives infusions and prepares them for patient arrival.</b>	RN will prime, label and program pump prior patient arrival.	Ensures the safe set up of the correct infusions prior to patient arrival.
8	<u>Bedside RN and transport team</u> immediately after HOC	<b>Continuous Infusions are transferred to patient.</b>	Per primary RN direction, transport clinician discontinues transport infusions and ICU RN transfers new medications to line.	

## QUICK REFERENCE:

LIP accepts patient to ICU care.



Charge RN notifies bedside RN of patient assignment, and Charge RN or HUC assigns patient a bed in Unit Manager.



Bedside RN calls the Transfer Center to initiate report; confirming current continuous infusions. Transfer Center will either directly connect RN to OSH via phone, or provide bedside RN with phone number.

Transfer Center #- 37156



Bedside RN confirms list of continuous infusions, patient weight and IV access with LIP, and enters patient med weight into EPIC via Unit Manager.



LIP places STAT orders for continuous infusions via EPIC Unit Manager.



Bedside RN statuses infusions from Pharmacy via EPIC Unit Manager.



Bedside RN receives infusions and prepares them for patient arrival.



Continuous Infusions are transferred to patient.